



January 2017

The following information provides you the parent/guardian with the key personnel who are able to assist you.

The College has two Mini Schools

- Middle Years –Years 7-9
- Later Years –Years 10-12

Roles and responsibilities are shared across the College so that matters can be dealt with in a timely manner.

Please take the time to read this document.

Home group Teachers

Home group Teachers are the initial contact for classroom curriculum and student engagement and wellbeing matters.

MIDDLE YEARS		LATER YEARS	
7A	Delia Di Sipio /Sharon Franks	10A	Kirby Trist
7B	Sarah Readman	10B	Samantha Attard
7C	David Bentley	10C	Gary Carcarello/Fab Johnston
7D	Dan Crane	10D	Alysha Ciminelli
7E	Isabel Souter	10E	Ashleigh Butterworth
8A	Anina Alexander	10V	Jacelyn Demeteriou
8B	Danijela Novakovic	11A	Lynne Compston
8C	Jayne Curtis	11B	Josh Traum
8D	Matt Quigley	11C	Courtney Ryan
8E	Madeline Carter/Alice Clifford	11D	Rosaria Zarro
8F	Rob Cosner	12A	Nadine Gleeson
9A	Peter Bonanzinga	12B	Oliver Taylor/Susan Aldridge
9B	Christine Jajo/Kane Van Oorshot	12C	Sarah Zapparoni
9C	Dale Kang	12V	Stuart Cochrane
9D	Peter Compston		
9E	Natalie Gates		
9P	Christian Brink		



January 2017

Leading Teachers

The Leading Teachers below are a member of the Leadership Team and have responsibilities in either whole school or mini school programs

Head of Data	Lynne Compston
Performance and Development Leader	Susan Smith
Head of Curriculum	Sarah Zapparoni
Feedback, Assessment and Reporting Leader	Courtney Ryan
Middle Years Leader 7-9	Dwayne Stojcevski
Later Years Leader 10-12	Tiffanie Radziminski

Heads of Domains assume responsibility for the implementation of teaching and learning practices.

Head of English	Gary Carcarello
Head of Mathematics	Madeleine Carter
Head of Science	Peter Bonanzinga
Head of Humanities	Christine Jajo
Head of PE/Health	Sarah Readman/Megan Mousley
Head of Arts/Technology	Craig Frankland/David Bentley
Head of Performing Arts	Natalie Gates
Head of Languages	Rosaria Zarro

The following personnel lead and/or coordinate programs in the College

Literacy Support Facilitator	Delia Di Sipio
ACE and Scholars Student Program Leader	Alice Clifford
VCAL & VET Coordinator	Carla Gangi
International Student Program (ISP) Coordinator	Anina Alexander
English as an Additional Language (EAL) Coordinator	Brea Newcombe
Classroom Extension Program Facilitator (Magnus Opus, Studios Maximus, Homework Club and STAR)	TBC
E Learning Coordinator	Sharon Franks
Sports Coordinator	Matt Quigley
House Coordinator	Sue Lake
Debating and Public Speaking Coordinator	TBC
Instrumental Music Coordinator	Ron Romero

Student Services

Our Student Services team are responsible for providing support and counselling to students with emotional, wellbeing and social needs. Anthony Ricciardo is the Wellbeing Coordinator and works with Mini School Teams.



January 2017

Lisa Ricciardo is the Manager of Student Services and is responsible for leading the team consisting of:

Chaplain	Lynne Armstrong
School Nurse	Barb Gavin
MiPs/Careers Coordinator	Mel Hatch
Visiting Psychologist	Bianca Reisman

This team also refers families to external support personnel and agencies.

Education Resource Centre

The Manager of the Education Resource Centre is Meredith Martell. She is responsible for all operations related to this facility. The Centre is open 8:30am to 4:30pm each week day.

Mini School Administration Officers

Each Mini School has an Administration Officer. They are responsible for administration, attendance and general enquiries associated with the Mini School. The College has two Mini School Administration Officers.

Middle Years	Later Years
Deborah Gibson	Laura Pagano

Office Administration personnel

The College has a **Finance Officer** Wendy Tingley who is responsible for all family accounts at the College.

Assistant Principals

Assistant Principals have the responsibility of their specific Mini School involving daily operations and serious student management, engagement or wellbeing issues. The College has two Assistant Principals.

Middle Years	Later Years
David Casas	Cameron Stow

Business Manager

The Business Manager George Kogios has the role of overseeing the Administrative, Financial, Human and Physical resources of the College.

Principal's PA

Nina Warner is responsible for providing executive assistance to the College Principal.



January 2017

Principal

The Principal of Sunbury Downs College represents the College in a range of forums and networks. These networks are connected to the strategic direction of the Department of Education and Training (DET), North-Western Victoria Region, Local Government and College community. The Principal ensures that all human and physical resources are maximised to provide the best educational opportunities to students in Years 7-12.