



Dear Potential New Family

Thank you for your interest in enrolling your child at Sunbury Downs College. Please complete the [Application to Enrol in a Government School](#) form and return it via email to sunbury.downs.sc@education.vic.gov.au. An enrolment form will be provided when placement is offered.

Our school follows the Department of Education's [Placement Policy](#) for the enrolment, placement, and transfer of students.

Students who live within the school zone are guaranteed a place at our school. To find out whether you live in our zone, visit www.findmyschool.vic.gov.au.

Our school has an enrolment restriction under section 2.2.16 of the Education and Training Reform Act 2006 (Vic). Approved entry criteria for our school for the 2026 school year are:

- students who live within the school zone
- students with a sibling attending the school at the same time
- students seeking enrolment on compassionate grounds, in exceptional circumstances.

Students seeking enrolment in Year 7 must meet one of the above criteria to be eligible for enrolment in 2026. Students seeking enrolment in other year levels continue to be subject to the [Placement Policy](#).

Required documents

Required documentation includes:

- Completed enrolment form
- Evidence of identity and date of birth (for example, a [birth certificate](#) or passport)

You will also be required to provide information about:

- your contact details
- emergency contact details
- health information about your child (such as allergies or illnesses they need to manage)
- other legal orders relating to your child and their welfare (if any)

Year 7 enrolment

Enrolling your child in Year 7 is an important part of their education journey. We want to help you make the transition process as easy as possible. Each year, the department releases Year 6 to Year 7 placement information for schools and for parents/carers, with information packs available from the beginning of Term 2 for students commencing Year 7 the following year. These information packs, and other important information, can be found on [Moving from primary to secondary school](#) page of the Victorian Government website.

School zones

Our school zone is available on findmyschool.vic.gov.au which hosts the most up-to-date information about Victorian school zones.

Students residing in our school zone are guaranteed a place at our school, which is determined on the basis of your permanent residential address.

Our school manages enrolments using the [Placement Policy](#) to ensure that students have access to their designated neighbourhood school.

For more information, you can:

- visit [School zones](#) for answers to frequently asked questions

We look forward to building new relationships with you and your family.

Yours sincerely
Sunbury Downs College