

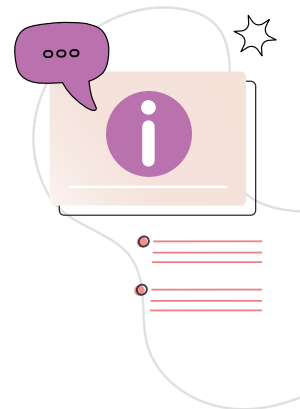
Stile

Information for Parents and Carers

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This guidance is for parents and carers of students who are using the Victorian Department of Education's (the department) provision of Stile.

What is Stile?

Stile is an online learning, assessment and analytics platform that has been provided for secondary school students in years 7-10 to support learning in science.

Stile has 40 units based on real-world science, with customisable lessons allowing teachers to tailor content and questions for both group and individual learning.

Key features:

- Victorian curriculum aligned content.
- Differentiated learning – content can be easily customised to allow students to work on tasks according to their strengths and weaknesses.
- Available through web browsers on desktop and mobile tablet devices.
- Real-time feedback functionality, allowing teachers to tailor their teaching to areas needing attention.
- Collaborative learning opportunities.

For more information visit the Stile Education page on [Arc](#).

Privacy information and personal data collection

What personal information will be collected and why?

Stile collects and uses information about students to register them as users and to allow your child to use the system effectively. The following table tells you what information is collected and why.

Whose and what information	Why this information is collected
Student first and last name	To gain access
Student year level	To gain access
Student email address	To gain access
Student created content	For assessment
Student assessment data	For assessment
Student engagement data	To provide teachers with real-time engagement data to support student learning

In addition to the above, where appropriate and permitted or required by law, school staff or service providers may access information for other purposes e.g. for the provider to provide technical support.

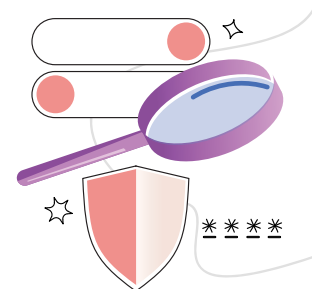
How does the department and your school protect personal and other information?

We will ensure that information is handled in accordance with the school's policies including: **Schools' Privacy Policy**, **Cybersafety and Responsible Use of Digital Technologies Policy** and **Digital Learning in Schools Policy**. These detail how we expect online learning systems, including Stile, to be used at school and at home.

We will manage your child's information, including how it is stored and how long it is kept, in accordance with the department's **Record Management Policy** for schools.

We will help your child to use Stile safely by providing them with technical support or any other assistance that they require. You can assist by having conversations with your child about eSafety and ensuring that your child is comfortable raising any issues with you and their teacher. Your schools' student **Acceptable Use Agreement** can support this conversation.

We recommend that parents and carers monitor their child when learning from home and contact the school if they have any concerns related to the use of Stile. Information about how Stile handles personal information can be found in their **privacy policy**.



Data location

Stile stores your child's data on servers located in New South Wales, Australia.

Safety

How is my child protected when using online products?

The department ensures that the use of digital technologies in schools supports and enables student learning, and is safe, balanced and appropriate. Accordingly, the department's Stile licence ensures that students are protected from unauthorised contact.

Students will not receive advertising or marketing material through their Stile account. Students will not be contacted directly by Stile. Should you or your child be contacted by someone claiming to be from Stile, you should contact your child's school immediately.

How can you help protect your child's information?

- Remind your child to keep their password safe and not share it with others.
- Talk about appropriate use of technology at home and at school.
- Remind your child that anything uploaded to Stile may be viewed by teachers.

Students can safely share and save school related work. This includes:

- class presentations
- conversations about classwork or assignments
- school-related contact details
- class-related media – videos, photos, audio, document files
- whiteboard notes.

Students should not share personal or sensitive information about themselves or other students or their teachers online. This includes:

- personal mobile or home phone numbers or home address, including that of other students
- personal photographs and video clips unrelated to schoolwork
- sensitive information, such as health details, including that of other students
- bank account details
- information that could be used to discriminate against the student or another including information about racial or ethnic origins and/or religious beliefs.

We encourage parents and carers to visit the **eSafety Commissioner website** where there is helpful advice to ensure children have safe, enjoyable experiences online.

What if you have questions?

You do not need to do anything for your child to have access to Stile. However, if you have any questions or concerns regarding your child using Stile or you do not want your child to participate, please contact your child's school to discuss your options.