

SUNBURY DOWNS COLLEGE COUNCIL MEETING
THURSDAY 30 MARCH 2023 - STAFF ROOM
Refreshments 6pm, Meeting commences after conclusion of AGM

MINUTES

Attendees: Sean Bassett, Warwick Beynon, Neil Christie, Anita Federico, Natalie Harrison, Simone Hazelman, Tanya Hennessy, Cassandra Pieroni, Nicollette Plakas, Shobana Sebastian, Susan Smith, Michael Watson

College Captains: Andrew Bracken, Charlotte Le Guier

Student Members: Bella Jackson, Diya Ninan

Guest Attendance: Jenny Corbett, (minutes)

Apologies: Prisha Maini, Jodi McKenzie, Dan Peters

Absent:

Meeting Opened: 7.11pm

1. Acknowledgement of Country (W. Beynon)

We would like to respectfully acknowledge the Traditional Custodians of this Land on which we meet today, the Wurundjeri People of the Kulin Nation. We would also like to pay our respects to their Elders past, present and emerging.

2. Attendance

- 2.1. Present
- 2.2. Apologies
- 2.3. Confirmation of quorum
- 2.4. Declaration – Conflict of interest

3. Minutes of the previous meeting

Motion: That the minutes of the 23 February 2023 meeting be moved by School Council as a true and accurate record.

Moved: Cassandra Pieroni

Seconded: Tanya Hennessy

Carried: All

4. Business arising

Nil

5. Late Correspondence – IN

Condition Assessment Team – approval of Condition Assessment Plan and confirmation of \$25,000 funding attached to roofing repairs

6. Correspondence – OUT

Nil

Motion: That all correspondence be accepted and ratified by School Council.

Moved: Tanya Hennessy

Seconded: Andrew Bracken

Carried: All

7. President's Report

We are nearing the end of Term 1. I would like to offer a huge thanks to all staff for the way they conducted themselves during PIMS, it was a very big day and the amount of work involved is appreciated. I would like to wish everyone a very good break and thank the students for all their hard work.

8. Principal's Report
(attached)

9. Reports

9.1. Finance/Facilities

The 23 March 2023 minutes were taken as read.

9.2. Education Sub-Committee

The 23 March 2023 minutes were taken as read.

9.3. Occupational Health and Safety Committee

The 23 February 2023 minutes were taken as read.

9.4. Student Representative Council

The Student Voice Report was taken as read.

9.5. Chaplaincy Report

The Chaplaincy Report was taken as read.

Motion: That all above reports be accepted and ratified by School Council.

Moved: Simone Hazelman

Seconded: Michael Watson

Carried: All

10. Child Safe Standards

Nil

Policies

10.1. Cash Handling Policy

10.2. Electronic Funds Management Policy

10.3. School Purchasing Card Policy

Motion: That all above policies be accepted and ratified by School Council.

Moved: Cassandra Pieroni

Seconded: Andrew Bracken

Carried: All

11. General Business

11.1 Final budget for 2023

Motion: That School council endorses the final budget for 2023.

Moved: Sean Bassett

Seconded: Simone Hazelman

Carried: All

11.2 Purchasing Card application for Food Technology Curriculum Program in the name of Lorraine Coster with a \$6000 limit – to provide budget savings – capacity to purchase discounted items – not currently available as an account holder with local supermarkets.

Motion: That School Council endorse the application of a corporate purchasing card for Lorraine Coster – Food Technology Curriculum Program with a limit of \$6,000

Moved: Tanya Hennessy

Seconded: Natalie Harrison

Carried: All

Meeting Closed: 7.47pm

Next Meeting: Thursday 18 May 2023, refreshments 6pm, meeting 6:30pm

2023 MEETING SCHEDULE								
	Time	Mar	May	Jun	Jul/Aug	Aug/ Sep	Oct	Nov/ Dec
Finance & Facilities	4:00-5:00	23 Mar	11 May	8 Jun	27 Jul	31 Aug	19 Oct	29 Nov
Education Sub-Committee	5:00-6:00	23 Mar	11 May	8 Jun	27 Jul	31 Aug	19 Oct	29 Nov
OH&S	2:00-3:00	30 Mar	18 May	15 Jun	3 Aug	7 Sep	26 Oct	7 Dec
College Council	6:00-7:30	30 Mar (AGM)	18 May	15 Jun	3 Aug	7 Sep	26 Oct	7 Dec